

NLWC 2020 Spring Extravaganza & Craft Fair

Vendor Contract

This is a contractual agreement between a vendor wishing to participate in the fair being hosted by New Life Worship Center (NLWC). By signing this registration form, you are agreeing to the following terms and conditions. Please retain a copy of this contract for your records.

1. The Spring Extravaganza Craft Fair will take place on Saturday, April 4th, 2020 from 10:00 am to 6:00 pm. Vendors must be set up no later than 9:30am. Vendors will remain open for the duration of the Craft Fair. All vendor items must be removed by 7:00pm on the day of the Craft Fair. This event will be held outdoors. Spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you.
2. The purpose of this event is to raise money for the building fund. There will be a raffle for this purpose. Therefore each vendor is required to donate one item of at least \$10 value to raffled off periodically throughout the day.
3. NLWC is committed to maintaining an uplifting and God-honoring environment. With this in mind, vendors will refrain from selling or displaying merchandise with profane language, suggestive or lewd images. The church staff retain the right to ask vendors to remove any merchandise which they deem inappropriate.
4. Staffing: Vendor tables/ booths shall be manned at all times and intact until show closes at 6 pm. NLWC is not responsible for merchandise or display materials. Vendor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. NLWC expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the fair.
5. Full payment and completed registration form must be received and approved by NLWC before a vendor will be considered registered, and before rental items are assigned. Payment can be made by checks made out to New Life Worship Center, on the website. Please mail completed contracts to 2000 Robert E. Lee Blvd, Bossier City, LA 71112, Attn: Spring Extravaganza. Email submissions can be sent to: NLWC2000@gmail.com.
6. If a vendor wishes to cancel participation in the craft fair for any reason, registration fees are refundable until Apr 3, 2020. Fees are non-refundable after 6:00 pm, Apr 3, 2020.
7. There is a limited supply of tables and power outlets. Tables will be rented on a first come, first served basis. If you submit payment for a rental item that is no longer available, you will be refunded the amount of the rental item. Electricity will be available as a first-come, first-served basis as electricity is not available at all areas. Electrical

service requires an additional fee. a. Outlets are NOT guaranteed. b. Extension cords are not included in the fee and must be provided by the vendor.

8. Participating vendors shall indemnify and hold harmless New Life Worship Center Church and its officials, employees and agents from any and all liabilities, judgments, settlements, losses, costs or charges (including attorney's fees) incurred by New Life Worship Center Church or any of its officials, employees and agents as a result of any claim, demand of action or suit relating to any bodily injury (including death), loss, or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees in the Spring Extravaganza Craft Fair.

I agree to all the terms and conditions contained herein and offer no additional changes or amendments.

NAME (Signature)

DATE

Spring Extravaganza

&

Craft Fair

Thank you for your interest in becoming a vendor at the 2020 Spring Extravaganza Craft Fair, hosted by New Life Worship Center Church (NLWC), located at 2000 Robert E. Lee Blvd., Bossier City, LA., 71112. Please fill out and submit this vendor contract along with payment, and mail to New Life Worship Center Church, at the above address. Emailed submissions can be sent to: NLWC2000@gmail.com.

Registration Form

Vendor Information

Seller's Name(s): _____

Company Name: _____

Seller's Phone Number: _____

Seller's Email: _____

Seller/Company Address: _____

Types of items sold: _____

Vendor space pricing

_____ 10x5' space.....	\$20
_____ 6' Table (Rectangle).....	\$8
_____ 8' Table Rectangle).....	\$10
_____ 5' Table (Round).....	\$6
_____ Power (price per plug).....	\$10
_____ Additional chairs.....	\$5

AMOUNT OF PAYMENT DUE: \$_____ Note, only one table (6' or 8') may be rented per space. Vendors may bring any of their own display items that fit within their rented space.

Additional notes or Requests:
